

**TERMS AND CONDITIONS FOR THE PURCHASE OF EQUIPMENT(S) IN THE DEPARTMENT
OF BIOTECHNOLOGY, HIMACHAL PRADESH UNIVERSITY,
GYAN PATH, SUMMER HILL, SHIMLA-171 005**

1. Sealed Quotation/ Tender for the equipment(s) will be accepted from original manufactures/ authorized dealers only. Authorized dealer(s) will have to furnish authorization certificate from their principals/ original manufacturer showing that they are the sole authorized dealers for the particular brand of equipment(s).
2. The rate should be FOR Department of Biotechnology, Himachal Pradesh University, Shimla inclusive of all levies, taxes, freight, octroi, entry tax *etc.*
3. The tender/quotation should be in favor of Principal Investigator [UGC Project-SSK], Department of Biotechnology, Himachal Pradesh University, Shimla-171 005.
4. All equipment's shall carry a warranty/guarantee of at least 3 years including spares if any, from the date of installation of the equipment.
5. Illustrated literature of the equipment duly stamped and signed on each page, so far as possible, may be incorporated with the tender/quotation'.
6. The delivery of the material will have to be made within 30 days for indigenous equipment's and within 60 days for imported equipment's from the date of placing of the supply order.
7. The rate quoted shall be valid for period of 120 days from the date of submission of the tender/quotation.
8. i) The inspection of the delivered goods will be carried out by the consignee at the destination and rejected goods will have to be removed by the party concerned at its own cost within 15 days of dispatch of advice from the Principal Investigator/ Chairperson. Failing which goods will lie at the manufacture's risk which may be disposed off by the University by public auction after one month, if so considered.
ii) The rejected goods will have to be replaced by the supplier/ authorized dealer to the Principal Investigator/ Chairperson within 30 days of the dispatch from HPU, Shimla; failing which the Principal Investigator/ Chairperson is entitled to make further purchase without any further reference.
9. All quotes shall be accompanied with an earnest money of Rs, 5000/- in the form of FDR for the quoted equipment.
10. The deposit under clause 9 above may be in the shape of FDR pledged in favor of the "Finance Officer", H.P. University, Shimla-171 005.
11. A Performance Bank Guarantee for three years in the form of a FDR [in favor of Principal Investigator, UGC-Project 2015-18] for 10% of the cost of the equipment shall be provided by the supplier.
12. The amount under clause (9) above shall be forfeited in the event of any misleading information provided in the compliance statement/specifications or any default/delay in the supplies and or the manufacturer's failure to execute the order in accordance with the terms and conditions stipulated here in.
13. The supply must be completed satisfactory within the stipulated period of time.
14. The tender/ quotation may be accepted in part or whole.
15. Signature of the tenderer will be deemed to be the authorized signature of the manufacturer/ authorized supplier.
16. No quotation/ tender will be considered unless and until all the documents including compliance statement are properly signed by the authorized person/supplier.

17. i) The manufacturers shall dispatch material "Freight Paid" in all cases. In the event of their failure to do so a penalty of 5% shall be charged on the amount paid as freight by the consignee on their behalf.
ii) In case of imported equipment(s), the University will supply the necessary documents needed for custom clearance. The charges for custom clearance and transportation up to the Department of Biotechnology will be borne by the supplier. The University shall pay the custom duty as per actual amount as the University is exempted from custom as well as excise duty by DSIR, New Delhi.
18. The Principal Investigator/ Chairperson, Department of Biotechnology reserves the right to accept or reject any or all the quotations/tenders and increase or decrease the quantity *i.e.* mentioned in the enquiry without assigning any reason and no claim of the tender will be admitted in this regard.
19. All service manual, operational manual etc. should be provided with the instrument/equipment at the time of supply.
20. The warranty/guarantee period should be clearly mentioned in the quotations/tender.
21. Payment shall be released after delivery and satisfactory installation of the equipment.
22. Payment shall be made through cheque of "State Bank of India" on presentation of bills after successful installation of the supplied equipment. Consignments through bank will not be entertained. In case of imported equipment's the payment would be made preferably through a Sight Draft or a Letter of Credit (LOC).
23. The above conditions will be enforced unless written orders of the Principal Investigator/ Chairperson, Department of Biotechnology are obtained for relaxing any specific condition(s) in any particular instance.
24. The quotation/ tender not submitted strictly in accordance with the above conditions is liable to be rejected.
25. In case of any dispute, the decision of the Vice-Chancellor, H.P. University, shall be the final authority for decision which will be binding on the both parties.
26. The tender/quotation along with all documents (duly signed) *viz.* compliance sheets, terms and condition brochures of the quoted product, earnest money *etc.* shall reach the office of Department of Biotechnology, H. P. University, Shimla positively by 4.00 P.M. on March 31, 2016.

Dated.....

(Signatures of the authorized Dealer/ Manufacturer with seal)

SPECIFICATIONS AND COMPLIANCE REPORT FOR THE TABLETOP CENTRIFUGE

S. No.	POINT OF CONSIDERATION	COMPLIANCE STATEMENT [STATE 'YES' OR' NO'] (Mention page number of the catalog where specification is complied)
1	Tabletop model [specify the name of model]	
2	Temperature selection from 0 to 40°C; CFC free cooling	
3	Maintenance free induction motor/ drive	
4	Microprocessor based LCD display	
5	Automatic rotor identification system along with speed protection	
6	Rotor imbalance identification and cut-off	
7	Auto-lockable lid and run completion beep/ sound indication	
8	Selection of run time from 5 min to 48 hours Storage of up to 50 run programs	
9	Auto diagnostic system	
10	Acceleration and deceleration rate selection [1-10]	
11	Pre-cooling program for samples	
12	Indication of preset and actual values	
13	RCF as well as RPM feeding and digital indicator	
14	Quote the CVT compatible with the centrifuge	
15	Angular rotor to hold 300 to 400 ml of volume in a single run	
16	12,000 RCF or more with 40-50 ml X 6-8 tubes	
17	12,000 RCF or more with 15 ml X 8-12 tubes	
18	Three years on site comprehensive warranty	

Further, this is to certify that all the above specification will be met by the above mentioned equipment/ model and if any of the above features/ points/ information may be found false, my bid shall stand cancelled and I shall have no right to include my tender/ quote for consideration.

Dated.....

(Signatures of the authorized Dealer/ Manufacturer with official seal)