



## INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further **evidence, the information may be sent by hard copy**. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

## IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

**In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.**

### 1. Kindly provide the details of the institution

<b>Name of Institution:</b>	Himachal Pradesh University
<b>Year of Establishment of the Institution:</b>	1970
<b>Address Line 1:</b>	Himachal Pradesh University,
<b>Address Line 2:</b>	Gyan Path, Summer Hill
<b>City/Town:</b>	Shimla
<b>State:</b>	Himachal Pradesh
<b>Postal Code:</b>	171005
<b>Email Address:</b>	deanplanning@ymail.com

### 2. NAAC Accreditation/ Reaccreditation Details

<b>Year of Accreditation/ Reaccreditation:</b>	31 <sup>st</sup> December, 2009 (Reaccreditation Year)
<b>Current Grade:</b>	B
<b>CGPA:</b>	2.50 on 4 Point Scale

### 3. Institutional Status

1. Central University
2. State University
3. State Private University
4. Deemed University
5. Autonomous College
6. Affiliated Permanent
7. Affiliated Temporary
8. Any Other Category

### 4. Contact Person Details

<b>Name of Head of Institution:</b>	Prof. Arun Diwakar Nath Bajpai
<b>Contact Phone:</b>	0177-2831363 (Office), 098166-78999 (Mob)
<b>Email:</b>	vc_hpu@hotmail.com
<b>Website URL:</b>	<a href="http://www.hpuniv.ac.in">www.hpuniv.ac.in</a> <a href="http://www.hpunic.nic.in">www.hpunic.nic.in</a>
<b>Name of IQAC Co-ordinator</b>	Prof. P.K. Ahluwalia
<b>Email:</b>	deanplanning@ymail.com

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	2
Post Graduate (MA/M.Sc./M.Com etc.)	27
Research Programmes (M.Phil/P.hD)	46
Certificate Programmes	4
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Para medical/Nursing etc)	14
Other value added programmes	0
Any other programme offered (Specify)	22 (Diploma:- Yoga, Bhoti, German, Russian, French, Population Studies, Clinical Psychology Advance Diploma:- German, French, Russian, Bhoti Post Graduate Diploma :- Adult Education, Guidance and counseling, HRD, Applied Analytical Chemistry, Polymer Science, Disaster and Disaster Management, Mass Communication, DDU thoughts, Remote Sensing and Geographic information system, PGDCA, Tribal Studies)

### 6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	3
New programs designed	16
Programs under revision	22
Interdepartmental collaborative programmes	4
Inter institutional collaborative programmes	2
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	3
Number of UGC/any other expert committee recommendations implemented	1
Number of review committee recommendation under implementation	0

Number of NAAC peer team recommendations under implementation	2
Number of UGC/ any other expert committee recommendations under implementation	3

### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	456
Total faculty on rolls	313
Faculty added during the year	12
Faculty positions vacant	237
Faculty left during the year	2
Total number of visiting faculty	10
Total number of guest faculty	78

### 8. Qualification of Faculty

PhD and Above	235
M. Phil.	38
Masters	42
Any other (Specify)	4

### 9. Faculty qualification improvement

PhD awarded to existing faculty	212
MPhil awarded to existing faculty	5
Any other degree awarded to existing faculty	13

### 10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	758
Administrative staff (Actual strength)	569
Added during the year of reporting	18
Left during the year	48
Number of posts vacant	200

### 11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	225
Technical Support Staff (Actual strength)	148
Added during the year	0
Left during the year	9
Number of posts vacant	79

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

### 12. Establishment details

Year of establishment of IQAC	DD	MM	YYYY
	16	09	2009

### 13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	19
Number of Alumni in IQAC	11
Number of Students in IQAC	1
Number of Faculty in IQAC	12
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	2
Number of Management Representatives	3
Number of External experts in IQAC	2
Number of any other stakeholder and community representatives	2

### 14. IQAC Meetings

Number of IQAC meetings held during the year	2
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### 15. Whether Calendar of activities of IQAC formulated for the academic year

YES  NO

### 16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	2
Number of value added programmes proposed	2
Number of skill oriented programmes proposed	3
Number of faculty competency and development programmes proposed	3
Number of other staff development programmes proposed	3
Number of student mentoring programmes proposed	5
Number of co-curricular activities proposed	5

Number of inter departmental cooperative schemes proposed	5
Number of community extension programmes proposed	5
Any other programmes proposed (Specify)	0

**17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

Number of academic programmes implemented	2
Number of value added programmes implemented	2
Number of skill oriented programmes implemented	2
Number of faculty competency and development programmes implemented	2
Number of other staff development programmes implemented	2
Number of student mentoring programmes implemented	2
Number of co-curricular activities implemented	2
Number of inter departmental cooperative programs implemented	2
Number of community extension programmes implemented	2
Any other programmes suggested that are implemented (Specify)	2

**18. IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution	3
Number of participants from the institution	196
Number of participants from outside	41
Number of external experts invited	3
Number of external conferences/seminars/ workshops on institutional quality attended	0
Number of events conducted with IQACs of other institutions as collaborative programmes	0

**19. Did IQAC receive any funding from UGC during the year ?**

Yes	
No	√

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC	
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Amount Received from any other source including the college management	
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**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

<b>Benchmarks set by IQAC in HP University- 2012-13</b>			
	<b>ACADEMIC</b>	<b>ADMINISTRATIVE</b>	<b>EXTRA CURRICULAR &amp; CULTURAL</b>
1.	Strengthening of Career Guidance and Placement Cells initiated in different departments (providing funds for the same).	Activating and strengthening Career Guidance and Placement Cell (Activated in UIIT, UCBS, UILS, HPUBS)	Activating and strengthening community centre in the campus (civil works going on).
2.	Introduction of skill based courses under NVEQF to initiate process of drafting syllabi	DPR for comprehensive Web Enabled University Management System prepared for submission to Department of Higher Education, Govt. of Himachal Pradesh.	Celebrating University Foundation Day (An elaborate foundation day celebrated by holding symposia, seminars, cultural programs, poetic symposia release of books published by faculty members, publication of newsletter Him Shikhar of the University)
3.	Training for secretarial staff and officers of the University through a National Workshop on Emerging trends in information technology in University Management in Collaboration with Department of Public Administration and Association of Indian Universities.	Revamping and updating the finance and accounts manual (working group very complex looking into this matter)	Organizing farewell function on the Retirement Day for Teachers (in the month of June) and Non teaching staff (Continued regularly every month)
4.	Introduction of Choice Based Credit Based System in UG Classes (Achieved) with introduction of major, minor, compulsory, compulsory (skill)	To float clubs & societies to undertake meaningful participation in extension activities, community work and other value based activities	Celebrating Independence Day & Republic Day with participation of University fraternity.
5.	Introduction of Choice Based Credit System in PG Classes regulations under preparation implemented from the session 2014-15.	Computerization of library services hardware and software purchased Data migration from inflibnet initiated.	Beautification of campus (main road of the campus tarred) Funds for repairing other roads provided from UGC Development grant.
6.	Reform in examination and evaluation system held a one day seminar cum colloquium on Choice Based Credit Based system for assessment and evaluation	Committee constituted to suggest measures to improve financial health of the University: Received recommendations	
7.	Monitoring, Implementation	Introduction of Complete	

	of Teachers' evaluation proforma and student charter	internal evaluation and assessment in the university (achieved)	
8.	Preparation of DPR for Department of Social Justice and Women Empowerment for development of People with Different Abilities (PWD) enabled website.	To create PIMS in collaboration with State NIC, Govt. of India	
9.	Facilitating preparation of citation data/impact factor data of the publications made by university teachers and research scholars	Formation of Rationalization committee for utilization for utilization of space and to carry out space audit	
10.	Strengthen innovation activities on the campus funds to be provided under UGC development grant	Under save energy initiated proposal for sending to Ministry of Non Convention Energy Sources to establish a 50KW Captive Solar Power Plan on the University Campus	
11.		To Provide Solar Lighting on the H.P. University Campus and University Hostels (Part Funds received under MPLAD Programme part funds to be provided through UGC development grant)	



### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

#### 22. Academic Programmes

Number of new academic programmes developed or designed by faculty	24
Number of faculty members involved in curriculum restructuring/revision/syllabus development	107
Number of programmes in which evaluation process reformation taken up and implemented	13
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	75% to 90%
Percentage of classes engaged by guest faculty and temporary teachers	10% to 30%
Number of self financed programmes offered	24
Number of aided programmes offered	3
Number of programmes discontinued during the year	2

#### 23. Whether any systematic student feedback mechanism is in place ?

Whether any systematic student feedback mechanism is in place ? YES  NO

#### 24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	100% in Department of Commerce, English, Hindi, Mathematics, Chemistry, Bio-technology, History, Geography
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#### 25. Is feedback for improvement provided to the faculty?

Is feedback for improvement provided to the faculty? YES  NO

#### 26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	24
Number of minor research projects undertaken during the year	6
Number of major ongoing projects	15
Number of minor ongoing projects	6
Number of major projects completed	12
Number of minor projects completed	1
Number of major project proposals submitted for external funding	25
Number of minor project proposals submitted for external	2

funding	
Number of research publications in peer reviewed journals	485
Number of research publications in international peer reviewed journals	236
Number of research publications in national peer reviewed journals	126
Number of research papers accepted for publication in international peer reviewed journals	32
Number of research papers accepted for publication in national peer reviewed journals	59
Average of impact factor of publications reported	7.5
Number of books published	18
Number of edited books published	11
Number of books (single authored) published	10
Number of books (coauthored) published	12
Numbers of conferences attended by faculty	192
Number of international conferences attended	62
Number of national conferences attended	141
Number of papers presented in conferences	203
Number of papers presented in international conferences	103
Number of papers presented in national conferences	123
Number of conferences organized by the institution	17
Number of faculty acted as experts resource persons	81
Number of faculty acted as experts resource persons - international	30
Number of faculty acted as experts resource persons- national	63
Number of collaborations with international institutions	16
Number of collaborations with national institutions	35
Number of linkages created during the year	11
Total budget for research for current year as a percentage of total institution budget	Rs.7,13,000
Amount of external research funding received in the year	Rs. 54,06,000
Number of patents received in the year	2
Number of patents applied for in the year	1
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	16
Number of PhDs awarded during the year	159

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	Department wise percentage range varies between 40% to 100%
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#### SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

#### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	4450
Actual enrollment during the year	4049
Student dropout percentage during the year	10 - 15% (This is actually due to migration of students from one course to the other course as some students apply for more than one courses in the University.)
Success percentage in the final examination across the courses	80-90% on average
Number of academic distinctions in the final examination and percentage	There is no provision of the distinctions in the examination in the University and hence this is not applicable in the University. Students are ranked by drawing a merit list.
Number of students who got admitted to institutions of national importance	This information is not available with the University however, the students who have passed M.A./ M.Sc. from this University use to get admission in IIT./ TIFR/IMS etc. for higher studies. However, two students from Commerce and one student from Chemistry have been reported admitted to institution of national Importance
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	393
Number of students qualified GATE/ CAT/ other examination (Specify)	27

#### 28. Does student support mechanism exist for coaching for competitive examinations?

YES  NO

#### 29. Student participation, if response is yes to Qn. 27

Number of students participated	20
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**30. Does student counselling and guidance service exist ?**YES  NO **31. Student participation, if answer to Qn. 29 is yes**

Number of students participated	388
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**32. Career Guidance**

Number of career guidance programmes organized	11
Percentage of students participated in career guidance programmes	75% to 95%

**33. Is there provision for campus placement?**YES  NO **34. If yes to Qn. 32**

Number of students participated in campus selection programmes	355
Number of students selected for placement during the year	253

**35. Does gender sensitization program exist ?**YES  NO **36. If Answer is Yes to Qn 34**

Number of programmes organized	10
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**37. Student activities**

Number of students participated in external cultural events	60
Number of prizes won by students in external cultural events	18
Number of cultural events conducted by the institute for the students	4
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	1
Number of students participated in state level sports and games events	40
Number of students participated in university level sports and games events	1
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and	20

games events	
Number of prizes won by students in university level sports and games events	18
Number of sports and games events conducted by the institute for the students	2

### 38. Composition of students

Percentage of Scheduled Caste	15%
Percentage of Scheduled Tribe	7.5%
Percentage of other backward communities	0
Percentage of women students	49%
Percentage of physically challenged	3%
Percentage of rural students	70%
Percentage of urban students	30%

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution	45
Amount disbursed as financial support from the institution	89,535 Rs.
Number of students awarded scholarship from the institution	16
Number of students received notable national/international achievements/recognition	0

### 40. Student initiatives

Number of community upliftment programmes initiated by students	5
Number of literary programmes initiated by students	6
Number of social action initiatives based on science / environment initiated by students	3
Number of student research initiatives	134

## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

### 41. Whether perspective plan for overall developmental activities is created ?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

Benchmarks set by IQAC in HP University 2012-13.

Academic:

- Initiated academic & Examination Reforms
  - Choice Based Credit Grading System introduced in UG classes resulting in switch over from annual to semester system with 50% continuous comprehensive internal evaluation and 50% end term examination evaluation.
  - Went on a spree of awareness programmes to sensitize stakeholder about CBCS & Grading System. For principals of the colleges, teachers, members of board of studies, deans of faculties, special meetings were held to discuss the structure of the CBCS and drafting of its syllabi.
  - New Syllabi drafted and approved by Statutory Bodies well before the starting of academic session 2013-14.
  - New Categorization of courses identified to make the system truly Choice Based Credit System such as
    - (i) Major subject
    - (ii) Minor subject
    - (iii) Compulsory subject
    - (iv) Compulsory (skill based) subject
    - (v) General Interest and Hobby Courses
    - (vi) Credits for each course of study has led to granting of degrees with following possibilities
      - Major in a subject (120 Credits)
      - Major with emphasis in a subject (135 Credits)
      - Double Major
- All the updated syllabi delivered to stakeholders though, H.P. University website ([www.hpuniv.nic.in](http://www.hpuniv.nic.in), [www.hpuniv.ac.in](http://www.hpuniv.ac.in))
- Initiated collaborations with IIT Bombay Spoken Tutorials Project for designing compulsory skill based 3 credit courses specifically for UG courses organized a one day programme for Principals of the colleges to implement this initiative.

- Installed computer hardware worth Rs 20 Lac (approximated) to strengthen computer center of examination wing to ready itself for undertaking the changes envisaged in CBCS.
- Steps initiated with Ernet India to provide faculty members with institutional e-mail in advanced stage of implementation
- Student Charter implemented in the University after approval by Executive Council vide notification no. 3-54/12-HPU(Genl.) dated 27.05.2013.
- Feedback proforma for teacher evaluation implemented in the University after approval by the Executive Council vide notification no. 3-54/12-HPU(Genl.) dated 27.05.2013.
- Received 2<sup>nd</sup> Installment of the UGC New Delhi Development Grant and distributed to initiate following activities.
  - Purchase of ICT infrastructure
  - Purchase of equipments for science departments
    - (i) Ion Chromatograph to Chemistry Department
    - (ii) Real Time PCR to Bio-Sciences Department
    - (iii) HPC Grid Facility to Physics Department
    - (iv) Computer & Other equipments to Computer Science Department
- FM Radio of the University in advanced stage of implementation, funds provided from UGC Development Grant for Department of Journalism.
- A DPR for making HPU website accessibility compliant prepared in consultation with NIC and submitted to Ministry of Social Justice & Empowerments, Govt. of India, New Delhi for grant.
- SWOT proforma drafted by IQAC of the University for circulation in various academic and administrative units of the university.
- Preparation initiated to meet prerequisites to get funding under Rashtriya Uchchatar Shiksha Abhiyan, Govt. of India, New Delhi. Stake holders sensitized about various opportunities waiting in the higher education sector. Initiated work on institutional development plan of the University for RUSA.

**Extra Curricular & Cultural:**

- Clubs and Societies of the University floated along with regulation for running these with Executive Council vide notification no. 10-25/96-HPU(P&D)Vol.VII dated 06.09.2013.
- Funds provided to clubs and societies to initiate activities under their banner.
- Tradition of celebrating foundation day of the University continued with holding of panel discussions, special invited talks, poetic symposia, release of books published by faculty, honoring of teachers and prize distribution for achievers in studies and co-curricular activities. Souvenir brought on this occasion.
- Him Shikhar, H.P. University News Letter brought out regularly.

**45. Is a Management Information System (MIS) in place ?**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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**46. If answer to question 44 is Yes, please provide details of MIS applied to****1. Administrative procedures including finance****2. Student admission****3. Student records****4. Evaluation and examination procedures****5. Research administration****6. Others****(enter the respective details corresponding to the serial numbers)**

1. Pay Calculations being managed through Tally GPF/CPF accounts computerized.
2. For entrance examinations, for admission to professional courses and campus based courses computerized.
3. Partially only for examination purpose.
4. Not Yet
5. Computerization of Library data base in progress.

**47. Existence of learning resource management**

	Yes	No
e-database in library	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ICT and smartclass room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Production of teaching modules	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Interactive learning facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	0
Consultancy and training	0
Student contribution	10,33,85,955 Rs.
Alumni contribution	0
Well wishers	1,05,45,992 Rs.

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	1,92,13,602 Rs.
Amount spent for student welfare	64,10,892 Rs.
Amount spent for staff welfare	6,75,555 Rs.

**50. Is delegation of authority practiced**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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**51. Does grievance redressal cell exist ?**

	Yes	NO
Faculty	✓	
Students	✓	
Staff	✓	

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received	1
Number of grievances resolved	1

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received	7
Number of grievances resolved	7

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances received	0
Number of grievances resolved	0

**55. Has the institution conducted any SWOT analysis during the year**

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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**56. The SWOT analysis was done by internal or by external agency**

Internal <input checked="" type="checkbox"/>	External <input type="checkbox"/>
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**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- University has a well-made vision document with a strategic Plan in Place (**Appendix-**). This document has been made after wider discussions, brain storming sessions, seminars on quality assurance with invited inputs from faculty, students and stake holders. Vision document has identified implementable time line in the form of PERT Chart. It is a comprehensive strategic plan document of the University
- Campus has a dedicated optical fibre based computer network wired for 1028 I O points which is being further extended for hostels with a Wi-Fi network under NMEICT program.
- University has started implementing computerized reader services and online catalogue facility in the H.P. University Library for which dedicated computer network within the Library with access across departments has been provided. This is being done through SOUL software of inflibnet.

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- Location of the University in a hilly terrain also is a severe constraining factor for the expansion of University horizontally.
- Absence of timely implementation of approved projects because of out dated rules and regulations and red tapism at the finance end has resulted in delays leading to surrendering of funds.
- Budgetary allocations are not increasing with rising cost of needed resources for various courses where new technologies and practices are changing at a fast pace

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- Biggest opportunity is to bring full e-governance at all levels of University functioning.
- Investment in e-learning and starting of Massive Online Open Course (MOOC's) is an opportunity waiting to be harnessed for quality education and to generate resources particularly through distance education mode
- Conduct awareness programs in the form of workshops, seminars and group discussions about implementation of quality needs

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

- Lackadaisical approach to computerization with no comprehensive MIS and dedicated manpower at the University level
- Dwindling manpower for main key wings of University such as examination wing, support staff in departments and technical manpower
- Biggest threat is negative attitude and indifference in academic and administrative governance at levels with a does not matter mindset

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

- Introduced Choice Based Credit System & Grading System (CBCS & GS) in UG Classes & formulated regulations for introducing CBCS & GS in PG Level both for regular and open distance education learners with 50% evaluation CCA and 50% evaluation through end term examinations.
- Revised the syllabi of UG classes to make them choice based with credit & grading system through a very comprehensive participative approach involving about 2000 stakeholders.
- Proposed creation of software for online examination form & online post exam processing works such as posting of Internal Assessment and end term examination (likely to be implemented for CBCS in the 2013-14 session.)
- Implemented student Charter after approval from EC vide notification No. 3-54/12-HPU(Genl.)
- Implemented Feedback proforma for teachers evaluation after approval from EC vide notification no. 3-54/12-HPU(Genl.)
- Upgraded the facilities at computer centre of examination wing through grant of 12 Lakh Rs. Under UGC Development Grant.
- Pre-requisite condition for Rashtriya Uchchatar Shiksha Abhiyan fulfilled.
- Drafted Proforma for conducting Strengths, Weaknesses, Opportunities and Threat (SWOT) analysis during October-November 2014.
- Detailed project report for computerization of the University got prepared from DIT consultant for funding from Government of Himachal Pradesh.
- Detailed project report for accessibility compliant website of HP University and submitted to Department of Social Justice and Women Empowerment, Govt. of India.
- Constituted Library advisory committee and prepared a questionnaire for getting feedback on reader services. Survey was made available in e-format through google drive and also in printed form.
- 20<sup>th</sup> Convocation of HP University addressed by President of India.
- First installment of Development Grant received from UGC for 12<sup>th</sup> Five Year Plan distributed & 80% of the received grant utilized.
- Preparation for fulfilling prerequisites of RUSA particularly focused on academic and examination reforms initiated.
- Sanctioned FM Radio station for H.P. University and is in advanced stages of implementation.
- Write Off/condemnation of old record/equipments process completed in H.P. University Library vacate spaces occupied with junk.
- Write Off/condemnation process completed in Dean, Planning Office.

- Process to start Vocational Courses under NVEQF initiated, syllabi to be prepared.
- Process initiated to provide official e-mails to faculty members of the University.
- Staff of establishment branch trained on NIC created PIMS for implementation in the University.
- Registered online with Directorate of Scientific & Industrial Research, Govt. of India for seeking import and excise duty exemption with mechanism put in place for updating the information regularly.
- State of the art equipments provided to the faculty of physical sciences, faculty of Bio-Sciences covering departments of Physics, Chemistry, Bio-Sciences, Bio-Technology, Computer Science.

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- To sensitize University community for Total Quality Management.
- To provide university communities a continuous opportunities to brain storm, innovative and create a clear Quality perspective.
- To provide grant for quality development.
- To guide the institution in building its curriculum as per needs of the stakeholders.
- To appraise the institution in some job oriented programmes as per requirement of Industry.

**CONCLUDING REMARKS**

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analyzed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.