



HIMACHAL PRADESH UNIVERSITY

AGREEMENT FORM FOR THE FIRST ENTRY INTO UNIVERSITY SERVICES

Articles of Agreement made on day of one thousand nine hundred and Between of the one part, and the Himachal Pradesh University of the other part.

WHEREAS THE UNIVERSITY is intending to engage the party of the first part and the party of the first part has agreed to serve the University in the terms and conditions hereinafter contained.

NOW THESE PRESENT WITNESS AND THE parties hereto respectively agree as follows :-

1. The party of the first part shall submit himself to the orders of the University and of the officers and authorities under whom he may from time to time be placed by the University and shall serve the University for a period of at least two years; subject to the provisions herein contained and/or the rules framed by the University. In the event of the first party leaving the service of the University before completing two years service, he shall pay in a lump-sum to the University one-third of the salary for the period of his service short of two years calculated at the rate of his salary on the date on which he leaves the service of the University.
2. The party of the first part shall devote his whole time to his duties and at all times obey the rules of the University prescribed from time to time for the regulation of terms and conditions of his service to which he may belong.
3. The service of the party of the first part may be terminated as follows :-
 - (a) In case of permanent employee on three calendar months notice in writing given to him by the University or its officers having proper authority and one month's notice in case of temporary employees without assigning any reason or cause.

Provided that the services may be terminated without any notice if it is necessary in the interest of the H.P. University in-other case the employee shall be entitled to receive the full emoluments for the period of notice to which noticee is concerned as referred to above.
 - (b) By the University or its officers having proper authority without any previous notice, if the party of the first part shall be guilty of any insubordination, intemperance or other misconduct or of any breach or non-performance of any of the provisions of these presents or of any rules pertaining to the branch of the service to which he may belong.
 - (c) During the period of probation by the University or its officers having proper authority without any notice, if in the opinion of such, authority the party of the first part proves unsuitable for efficient performance of the duties.
4. If the party of the first part be suspended from duty during investigation into any charge of misconduct mentioned in sub-clause (c) of clause 3 hereof, he shall not be entitled to any pay during such period of suspension but shall be entitled to receive a subsistence grant at such rate as the University may decide to allow him.
5. The pay from time to time payable to him under these presents shall be paid for such time as he shall serve under this Agreement and actually perform his duties date of his quitting service or on the day of his discharge therefrom or on the day of his death, if he shall die whilst in service.

6. The party of the first part shall be eligible subject to the exigencies of the 'University service, for leave and leave salary according to the provisions of the Statutes or such rules as may be applicable to him as amended from time to time.
7. If the party of the first part is required to travel in the interests of the University service, he shall be entitled to travelling allowance in accordance with the rules of the University or such rules as may be applicable to him.
8. The party of the first part shall be eligible for such concession in relation to medical attendance and treatment that may be prescribed by the University for the class of officer serving in the same station to which the University may declare the party of the first part to correspond in statue or conditions of service.
9. During his service under these presents, the party of the first part may be permitted to subscribe to the University contributory pension scheme and shall be subject to the rules of the scheme from time to time.
10. Notwithstanding anything hereinbefore contained the party of the first part shall unless otherwise decided by the University, he entitled to receive, in whole or in part as may be authorized by the University, the benefits of any improvement that may be sanctioned by the University subsequent to the date of these presents in the terms and conditions of service to which he may for the time being belong and the decisions of the University in respect of such improvement in the terms & conditions of service of the party of the first part shall operate so as to modify to that extent the provisions of these presents.
11. The party of the first part agrees that the other terms and conditions will be the same which are prescribed in the Statutes/Ordinances for H.P. University employees of the same cadre.
12. Stamp duty, if any, on this instrument shall be borne by the University.

In witness whereof the party of the first part and of the Himachal Pradesh University on behalf of the HPU have hereinto act their hands the day and year first above written.

Signed by..... the party of first part in the presence of.....

(Witness)

(Signature)

Signed by..... of the Himachal Pradesh University, on behalf of the H.P. University in the presence of.....

(Witness)

(Signature)